



General Volunteer Information

The Eugene Marathon is not possible without the support of our community and over 1,300 volunteers donating their time during race weekend. We are proud of the positive impact the Eugene Marathon has on the Eugene / Springfield community and you, our volunteers, are a big part of that experience. We look forward to creating a great event with you and aim to make it the best experience possible for all involved. Thank you again for your time and support.

Sincerely,
The Eugene Marathon Staff

Important Contacts for Volunteers

Volunteer Coordinator/Race day off-course volunteer contact (Expo, Finish Festival)

Erin Dowdy – 240-357-1880 (cell), volunteer@eugenemarathon.com

Race day on-course volunteer contact (course marshals, water stations):

Jenn Lewis – 208-308-7130, jenn@eugenemarathon.com

Eugene Marathon Office — 541-345-2230

Please use the office number up until the week before the race.

Email is always a guaranteed method of communication and usually will get a quicker response.

Volunteer Check-In

Please check in with the volunteer coordinator before your shift. Please plan to arrive 10 minutes before your shift to receive training and instructions. *Two exceptions apply:*

- *Water station volunteers* will follow their group captain instructions for reporting for their water station shift, and will not check in with the volunteer coordinator on race day.
- *Marathon and half marathon course marshals* will check in on Friday or Saturday at the Health and Wellness Expo to receive their t-shirt and special instructions for their shift location. On Sunday, course marshals will go directly to their designated course location at the assigned time.

Volunteer check-in locations:

- **Friday, April 26, 2024** 1:00 - 6:00 pm at the Health & Wellness Expo at the Graduate (66 E 6th Ave, Eugene, 97401)
- **Saturday, April 27, 2024** 6:00 - 9:15 am for Hayward Field volunteers (concourse section 112)
10:00 am - 6:00 pm at the Health & Wellness Expo at the Graduate
- **Sunday, April 28, 2024** 5:00 am - 2:00 pm concourse section 112 at Hayward Field

Parking

Hayward Field

- Saturday: Eugene 5K & Kids Duck Dash presented by OCCU - There is metered street parking around Hayward Field on Saturdays. Additionally, many UO parking lots are available and free to the public on weekends. Read signs carefully.
- Sunday: Marathon & Half Marathon - Parking around Hayward Field on Sunday will be limited and parking violators will be towed. Many UO lots are free to park on Sunday – read signs carefully. A free bike valet is available at the starting line.

Please refer to the Eugene Marathon website for a Hayward Field [parking map](#).

Graduate Hotel - Health & Wellness Expo

- Friday: Parking is available at the Parcade and Hult Center parking garages, rates are low (the first hour is free at the Parcade). Metered parking is also available on the street and in a public lot across Oak St from the Graduate.
- Saturday: All city garages and street parking are free.

Preparing for your assignment

- By volunteering at the Eugene Marathon, you automatically are assuming a role as a community and race ambassador. Please come ready to treat all spectators, participants, guests, and other volunteers with respect and courtesy. Please wear your volunteer t-shirt and pants or shorts without holes.
- Please check the forecast and come dressed appropriately for the weather. The Eugene Marathon will happen regardless of weather conditions (unless it creates an unsafe environment).
- Please bring snacks and hydration sufficient for your shift length. Please refrain from eating while working, but you are welcome to take breaks at appropriate times to eat. We are unable to provide meals, regardless of shift length. No tobacco or alcoholic beverages.
- Please visit the [volunteer training page](#) for useful training videos and other information. If the volunteer coordinator sent you additional information regarding your shift, please read through it carefully.
- As a volunteer, you may be asked lots of questions. Prepare to answer them by visiting our website, [eugenemarathon.com](#), ahead of time. Look through the pages under the “Race Weekend” tab, and familiarize yourself with the race maps under the “Races” tab. If at any time you don’t know the answer, seek out a marathon staff member or the volunteer coordinator. Customer service is a priority!
- Authorized service animals are always welcome, but please leave your pets at home.
- We are counting on your help! If you are unable to fulfill your shift, please cancel it in [VolunteerHub](#). If it is less than 48 hours notice, please email volunteer@eugenemarathon.com.

Medical Incidents

- If you observe a medical emergency, call 911.
 - 911 dispatch will be in contact with all available medical services and will be able to deploy the appropriate response.
 - After calling 911, please alert your staff supervisor of the reported incident.
- If you observe a medical incident that requires attention but is not an emergency, please alert your staff supervisor or the on-course contact indicated in your specific role instructions.